



CAMP CARTWHEEL

July 27 – August 1, 2009

Volunteer Application

Nevada Childhood Cancer Foundation's Camp Cartwheel is an outdoor day and overnight camp experience designed to help children with cancer or critical illnesses overcome the physical, mental and emotional obstacles posed by childhood disease. Our goal is to provide a medically supervised, cost-free camping program for these children and their siblings, allowing the opportunity to participate in a variety of enjoyable camp activities and to develop new skills. Campers form positive peer relationships, develop greater independence and self-esteem and serve as role models for one another while beginning to see themselves as strong capable leaders!

Camp Cartwheel volunteers must meet the following requirements:

- Be at least 18 years of age. Individuals age 16 and up may volunteer as a lifeguard provided they have a current Lifeguard Certification and CPR card.
- Be able to attend ALL required staff training and all operating days of camp, generally 6 days and 5 nights.
- Be interviewed and approved by the Camp Cartwheel Leaders.

All volunteer staff members are required to remain at Camp Cartwheel and Torino Ranch throughout the duration of camp for the safety of the campers and staff. Exceptions for departure from camp may be permitted with prior approval from the Camp Director. Torino Ranch is located approximately one hour outside of Las Vegas off Blue Diamond Road in Lovell Canyon - Spring Mountain Range.

If you are interested in being a volunteer at Camp Cartwheel, please return a completed Volunteer Application along with a copy of your valid driver's license to:

Nevada Childhood Cancer Foundation

Attention: Camp Cartwheel

6070 S. Eastern Avenue, Suite 200

Las Vegas, NV 89119

DEADLINE for applications: May 15, 2009 by 5 pm



CAMP CARTWHEEL

Event Schedule & Volunteer Positions

Event Schedule

March 26, 2009	Application Open House
May 15, 2009	Volunteer Application Deadline
May 20 – 30, 2009	New Volunteer Interviews
July 27, 2009	Mandatory Volunteer Training at Torino Ranch
July 28 – August 1, 2009	Camp Cartwheel!
August 2, 2009	Family Picnic

Position Overview

Our primary goal as volunteers at Camp Cartwheel is to use the five days we have at camp to make a difference in the life of a child. In our limited time, it is very important that we make every moment count by leaving our “coolness” at the door and embracing our fun-loving inner child! Below is a brief outline of our volunteer staff positions and we encourage you to keep in mind that EVERY staff member, regardless of their role, be zany, kooky, nutty, and bonkers, while making sure our campers are supervised while having the best five days of their lives! Squirt guns are optional – Great attitudes are mandatory.

Counselor

Camp Cartwheel Counselors will oversee, interact and create an exciting and enjoyable experience with an assigned group of campers for the duration of camp. Relationships built with campers are the most important and critical interactions that they will have while at camp.

Expectations of Counselors:

- Be adaptable, responsible, patient, creative and enthusiastic!
- Work well as a team member.
- Be willing and able to follow directions and understand and comply with all policies and procedures stated in the Camp Manual.
- Remain with the assigned cabin group at all times unless on a break.
- Be responsible for following the activity schedule and time allotments for each activity provided by Camp Administration.
- Sleep in the cabins with assigned cabin group (if applicable).
- Act as positive role models for ALL campers and interact with each of them in an appropriate and positive manner.
- Follow all camp rules and regulations and ensure compliance from campers.
- Be willing to fulfill other Camp Cartwheel duties assigned by camp leadership at any time.

Activity Specialist

The Activity Specialists are our activity experts and should show great enthusiasm for their activity as well as provide age appropriate explanations of the activity requirements to campers.

Expectations of Activity Specialists:

- Possess detailed knowledge of the activity and adapt activities based on individual camper needs. Our goal is to include EVERY camper in the fun of each activity and we will create activities that can be performed by all campers. Be prepared to be effective teachers and engage children in all activities!

- Be able to identify and assist Counselors when a camper needs additional supervision or assistance during an activity, whether it is a challenge course or Arts & Crafts event.
- Have A Blast!

Medical Staff

Our Medical Staff is a critical group at Camp Cartwheel. Medical Staff personnel travel throughout the camp facility ready to handle needs or emergencies that may arise whether involving a camper, counselor or other volunteer.

Expectations of Medical Staff:

- Provide NCCF/Camp Cartwheel with all current credentials.
- Provide quality medical care to all campers and staff as needed.
- Work together with Camp Administration and volunteers to prevent and address any medical emergency at camp
- Remain calm and collected during any situation or emergency.

Safety Staff

The safety staff is notorious for mischief while maintaining camp safety overall. They're known for packing considerable squirt gun firepower and being unafraid to use it. They're also rarely dry because our campers see them as one of the easiest and most deserving targets of squirt gun reprisal! Overall, they are expected to identify and respond to environmental and other safety hazards that may occur during camp. These may include unauthorized persons on camp grounds, fires, floods, or wild animals. The safety team is expected to enforce appropriate safety regulations as needed and will be in direct communication with camp leadership at all times.

Utility Staff

The Utility Staff like our Safety Team, is often singled out for squirt gun ambushes by campers, but are also one of the most dangerous crews to mess with. Not only is the Utility Team responsible for helping to set up activities, handle sanitation issues, and bringing drinks and snacks at various waypoints, They are also able to get their hands on some of the COLDEST water jugs that double as NFL-Sideline Celebration Super Soakers. All other volunteer staffers should consider themselves sufficiently warned.

Transportation Staff

The transportation staff will provide transport for campers/groups with special needs to and from activities, meal times and throughout the camp facility in a responsible manner. Speed limits are strictly enforced. Drivers must be attentive to their surroundings.

Kitchen Staff

The kitchen staff is in charge of providing our three square meals (per day), tidying up meal areas and are the perfect compliment to our beautiful surroundings at Torino Ranch. They assure a satisfying meal come rain or shine and are always willing to help when it comes to a special dietary need or food allergy. As a volunteer staff member, the only thing you'll appreciate more than our Kitchen Staff's cooking, is a DRY OUTFIT at the end of the day.

Lifeguards

Lifeguards were born to be wet and our campers always make sure they never feel like fish out of water. They spend their days rotating from stand to sand and then in-the-water duty. Whether watching over our canoes, our beach-goers, or the scuba divers, our lifeguards always have their eyes on the water. Be prepared to get wet!



CAMP CARTWHEEL

Volunteer Application

Mail completed application to:
Nevada Childhood Cancer Foundation
Attention: Camp Cartwheel
6070 S. Eastern Ave, Suite 200
Las Vegas NV 89119

Deadline for submissions:
May 15, 2009 by 5 pm

<u>For Office Use Only</u>
Date received: _____
Date processed: _____
Background check: _____
Interview scheduled: _____

Name: _____ Birth date: ____/____/____

Social Security #: _____ - _____ - _____ Sex: M F

Residence Address: _____

Mailing Address: _____

Phone (cell): _____ Phone (home): _____

Phone (work): _____ E-mail: _____

Other names by which you are known: _____

Driver's License #: _____ State: _____ Exp Date: _____

How did you hear about Camp Cartwheel? _____

Have you volunteered at Camp Cartwheel before? **Y N**

If yes, how many years? _____ Camp Name: _____

Position(s) held: _____

Check the position(s) are you are applying for:

- | | | | |
|--------------------------|---------------------|--------------------------|----------------------|
| <input type="checkbox"/> | Counselor | <input type="checkbox"/> | Safety Staff |
| <input type="checkbox"/> | Activity Specialist | <input type="checkbox"/> | Utility Staff |
| <input type="checkbox"/> | Medical Staff | <input type="checkbox"/> | Transportation Staff |
| <input type="checkbox"/> | Kitchen Staff | <input type="checkbox"/> | Lifeguard |

Sleeping Preference (circle one): **Tent Cabin**

Employment History:

Dates	Employer	Supervisor Name	Phone	Job Duties

Education:

College/School	Major	Date Completed

List any languages that you speak: _____

List any skills you have that may be useful at camp:

Certifications:

Please circle any certifications you have and provide a copy of the certificates with application.

Emergency Water Safety First Aid CPR BLS ACLS EMT

Other certifications: _____

Previous Residences for last 5 years (include college and home residences):

City _____ State _____ Years _____

City _____ State _____ Years _____

City _____ State _____ Years _____

Disclosures

	Yes	No
Have you ever been convicted of a felony?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been convicted of any crime including, but not limited to, those listed below and/or any crime similar in any way to those listed below? <ul style="list-style-type: none">• Indecent assault or battery on a child or adult• Rape• Kidnapping of a child• Distribution and trafficking of narcotics or other controlled substances• Intent to commit any of the above crimes	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been found liable for civil penalties or damages involving sexual or physical abuse of children?	<input type="checkbox"/>	<input type="checkbox"/>
Are you now or have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order or protection?	<input type="checkbox"/>	<input type="checkbox"/>
Have your parental rights ever been terminated?	<input type="checkbox"/>	<input type="checkbox"/>

ALL VOLUNTEERS: Please provide us with a small photo of yourself so that we can get to know everyone before they arrive at camp. (Optional)

NEW VOLUNTEERS: Camp Cartwheel Volunteer interviews will be conducted on select days between May 20th – May 30th, 2009. Within 10 days of mailing this application, contact Barb Porter from The Nevada Childhood Cancer Foundation at 735-8434 to schedule an interview. An interview is required for approval.

During the interview please be prepared to discuss the following:

- An overview of yourself
- Volunteer experience
- Experience working with children



CAMP CARTWHEEL

Consent for Medical Treatment and Release

This form must be notarized

Name: _____

In the event that I cannot answer for myself, including, without limitation, any temporary incapacitation due to medical reasons or otherwise, I hereby authorize and direct the Camp Director, or his/her agent, to execute any and all documents including, without limitation, any necessary releases for medical treatment, on my behalf that may be required by any medical facility to perform emergency care, as a result of or related to any accident or illness sustained or incurred to me while at or about the Torino Ranch facility.

I HEREBY EXPRESSLY AND FOREVER WAIVE, DISCHARGE AND RELEASE CAMP CARTWHEEL, THE NEVADA CHILDHOOD CANCER FOUNDATION, AND TORINO RANCH AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, REPRESENTATIVES AND SUCCESSORS AND ASSIGNS FROM ANY AND ALL LIABILITY FOR, INCLUDING, WITHOUT LIMITATION, PERSONAL INJURIES OR DAMAGES SUSTAINED, INCURRED, OR ARISING FROM MY PARTICIPATION DURING ANY AND ALL SCHEDULED CAMP PROGRAMS AND ACTIVITIES AT OR ABOUT THE TORINO RANCH FACILITY.

Signature: _____ Date: _____

State of _____

County of _____

This document was executed before me on _____ (date) by
_____ (name of person presenting document).

Signature of notarial officer

(Seal)

I am under the age of 18 and my father/mother/guardian consents to the terms of this Consent for Medical Treatment and Release.

Father/Mother/Guardian Name: _____

Signature: _____ Date: _____

YOUR SIGNATURE BELOW INDICATES APPROVAL AND UNDERSTANDING OF THE FOLLOWING:

I hereby represent and warrant that all of the information and statements provided in the Camp Cartwheel Volunteer Application ("Application") are accurate and true to the best of my knowledge. I understand that completing this application does not guarantee a position at Camp Cartwheel and that my Application may be denied for any reason or no reason. I understand and agree that a background and criminal history check will be conducted and that statements made herein will be investigated.

I understand that making any false statements on this Application or if I resign, are terminated or are asked to resign from a position, whether paid or unpaid, due to complaints of abuse or otherwise inappropriate conduct or relating to a minor or any other person shall constitute sufficient grounds for immediate termination and dismissal from Camp Cartwheel.

I HEREBY RELEASE CAMP CARTWHEEL, TORINO RANCH, THE NEVADA CHILDHOOD CANCER FOUNDATION ("NCCF") AND THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES, AGENTS, REPRESENTATIVES AND SUCCESSORS AND ASSIGNS FROM ANY LIABILITY, CLAIMS, OR DAMAGES IN CONNECTION WITH, ARISING FROM OR RELATED TO ANY AND ALL SCHEDULED CAMP CARTWHEEL ACTIVITIES OR PROGRAMS AT TORINO RANCH AND THE SERVICES PROVIDED IN CONNECTION THEREWITH. I UNDERSTAND THAT, IF ACCEPTED AS A VOLUNTEER, I WILL BE AN AT WILL VOLUNTEER AND THAT ANY AGREEMENT TO THE CONTRARY MUST BE IN WRITING AND SIGNED BY AN AUTHORIZED REPRESENTATIVE OF CAMP ADMINISTRATION AND ME.

I hereby grant an irrevocable, royalty-free, worldwide, perpetual, fully-paid up right and license to Camp Cartwheel and the NCCF to use my name, image, likeness, and voice in promotional materials for Camp Cartwheel and the NCCF, including, without limitation, print media, videos, DVDs, websites, radio advertisements, blogs, and any other forms of promotional materials.

Camp Cartwheel and the NCCF expressly reserve the right to dismiss any person from a volunteer position at any time, in their sole discretion, for any reason or no reason.

Print Name: _____

Signature: _____ Date: _____

I am under the age of 18 and my father/mother/guardian consents to the terms contained herein.

Father/Mother/Guardian Name: _____

Signature: _____ Date: _____



CAMP CARTWHEEL

Personal Reference Form

New volunteers are required to have two non-family member, personal references filled out and returned with their application to be considered for a volunteer position.

Name of Volunteer: _____

Name of Reference: _____ Phone #: _____

In what capacity do you know this individual: _____

How long have you known this individual: _____

Would you recommend this individual to work with children with a variety of special needs? Why or why not?

Please list several of the candidate's strengths that will enable him/her to work well with children.

Please state at least one area of improvement that you feel would make this candidate even more qualified for our program and why.



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NEW AND SEASONED VOLUNTEERS!

**BEFORE SUBMITTING THIS APPLICATION BE
SURE TO INCLUDE THE FOLLOWING OR WE
CANNOT CONSIDER YOU!**

- ✓ COPY OF YOUR VALID DRIVERS LICENSE (FRONT AND BACK)
 - ✓ COPY OF YOUR MEDICAL INSURANCE CARD(s)
 - ✓ ANY CERTIFICATIONS (NURSING, CPR, BLS)
- ✓ MAKE SURE YOU'VE HAD YOUR SIGNATURE **NOTARIZED**
 - ✓ MAKE SURE YOU'VE FILLED OUT **EVERYTHING!!!**
 - ✓ FINALLY, MAKE SURE YOU'RE ABSOLUTELY, 200% COMMITTED TO MAKING THE ABSOLUTE MOST OF CAMP THIS YEAR. IF NOT, PLEASE LEAVE YOUR SPOT OPEN FOR SOMEONE THAT IS. 😊